



FIRST NATIONAL BANK
Waseca | Ellendale | Hope | Member FDIC

Switching Accounts Is Easy As...

1-2-3

Step 1: Open a First National Bank Checking or Savings Account.

1. Your new First National Bank account information quick reference:

First National Bank Account Number: _____

First National Bank Routing Number: **091901561**

First National Bank Address:

101 N State St., Waseca MN 56093

119 5th St., Ellendale MN 56026

9087 SW 37th Ave., Hope MN 56046

Make a list of all of your current automatic deposits and payments.

2. Use your most recent bank statement from your former account and list companies which have automatic deposits or payments through your account:

Automatic Deposit

Date	Company Name	Account Number	Deposit Amount

Automatic Payments

Date	Company Name	Account Number	Deduction Amount

Step 2: Switch your direct deposits to First National Bank.

Fill out the form below or speak to someone in payroll or human resources at your place of employment.

Note: If you receive payments from Social Security, the Railroad Retirement Board, or the Department of Veteran's Affairs, fill out a government-issued direct deposit form.

Receiving a check instead of direct deposit? Ask how switching to a direct deposit can benefit you!

Follow these easy steps:

1. Complete, sign, and date this form.
2. Attach a voided check from your new First National Bank account.
3. Submit this form to each company/organization that is currently authorized to make automatic deposits to your account.

Company Name: _____

Company Address: _____

To Whom It May Concern:

I recently moved my bank account and request that my direct deposit be switched to my new account at First National Bank. My information is as follows:

Name on account: _____

Account number with your company: _____

My address: _____

My phone number: _____

Please switch my direct deposit to this account: Checking Savings

First National Bank Account Number: _____

First National Bank Routing Number: **091901561**

First National Bank Address:

101 N State St., Waseca MN 56093

119 5th St., Ellendale MN 56026

9087 SW 37th Ave., Hope MN 56046

Effective: Immediately On ____ / ____ / ____

I hereby authorize my direct deposit to be changed to my new account at First National Bank.

Signature: _____ Date: _____

Signature: _____ Date: _____



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Step 3: Switch your automatic payments to First National Bank.

Inform companies to have payments automatically deducted from your new First National Bank account.

Follow these easy steps:

1. Complete, sign, and date this form.
2. Attach a voided check from your new First National Bank account.
3. Submit this form to each company/organization that is currently authorized to take automatic payments from your account.

Company Name: _____

Company Address: _____

To Whom It May Concern:

I recently moved my bank account and request that my automatic payment be switched to my new account at First National Bank. My information is as follows:

Name on account: _____

Account number with your company: _____

My address: _____

My phone number: _____

Please switch my automatic payment to this account: Checking Savings

First National Bank Account Number: _____

First National Bank Routing Number: **091901561**

First National Bank Address:

101 N State St., Waseca MN 56093

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Effective: Immediately On ____ / ____ / ____

I hereby authorize my automatic payment to be changed to my new account at First National Bank.

Signature: _____ Date: _____

Signature: _____ Date: _____